

2017 Conference on Ending Homelessness Session Instructions and Submission Form

2017 Conference on Ending Homelessness Session Proposal Instructions

Thank you for your interest in presenting a session at the 2017 Conference on Ending Homelessness! This event will take place on May 10 and 11 at the Greater Tacoma Convention and Trade Center in Tacoma, Washington.

Please review the session proposal instructions below before beginning your proposal application form. If you would like assistance in completing this form, please contact Abi Velasco at abiv@wliha.org or at 206.442.9455 x215.

Conference Date and Location

The 2017 Conference on Ending Homelessness will take place on May 10 and 11, 2017 at the Greater Tacoma Convention and Trade Center located at 1500 Broadway, Tacoma, Washington 98402.

Benefits of Becoming a 2017 Conference Presenter

Conference Presenters gain visibility and recognition in their field and play an important role in advancing peer-to-peer learning.

Presenters will also receive complimentary registration on the day of their presentation and a discounted conference registration fee to attend the full conference. The Housing Alliance highly values having a diverse representation of perspectives at the conference. We have limited assistance available for presenters living on low incomes and/or those from small community organizations.

Deadline for Submitting a Proposal

Proposals are due by **Friday, November 4th by 11:59 pm**. Notification of acceptance will be made by December 31, 2016. Please contact Abi Velasco at abiv@wliha.org or at 206.442.9455 x215 if you have any questions or would like assistance.

Conference Audience

Conference attendees include homelessness service providers (i.e., frontline workers, clinicians, program managers, administrative staff, and organizational directors); homeless housing providers; property managers and affordable housing developers; clinical social workers and attorneys; individuals who are currently or have previously experienced homelessness; survivors of domestic violence; low-income tenants; local and state government employees; local and state elected officials; members of faith communities; advocates; members of our Emerging Advocates Program and Resident Action Project; non-profit board members; and more. We anticipate over 800 people from all regions of Washington and neighboring states will attend our 2017 conference.

Session Formats and A/V Support

- Formats other than traditional presentations are encouraged, including panel discussions, single speakers, moderated debates, etc.;
- The number of speakers (including a moderator) in each workshop will be limited to 4;
- AV equipment and a technician will be available throughout the conference;
- Each session will be attended by a conference staff member to assist speakers;
- Room sets are determined by conference management and will take into consideration the overall programming. No exceptions. Please note that we've outgrown the 'workshop-like' setting, so bear that in mind when submitting your proposal, and planning your session if selected.;
- All sessions will be 90 minutes in length and will have approximately 150 to 200 participants in attendance.

Selection Criteria

The conference program selection committee will work to develop a well-balanced and diverse program that meets the learning needs of our statewide audience. Presentations emphasizing new and creative ideas, evidence based practices, anti-racism issues, anti-oppression issues, and participation of conference attendees will stand out to conference organizers. Reviewers will evaluate proposals and prioritize those that:

- Include all required proposal information as outlined in the submission form;
- Are appropriate for a statewide audience or are targeted to a specific subset with tailored information;
- Include presenters who have expertise and experience related to the proposed workshop topic;
- Offer opportunities for participants to develop new skills and/or replicate a successful program model;
- Present service delivery and housing models that are recognized as evidence-based best practices;
- Add diversity, additional points of view, or address emerging issues and promising practices;
- Address anti-oppression, domestic violence, and racial equity issues;
- Impact communities that are not represented in other workshops;
- Avoid the promotion or selling of products, organizations, or companies;
- Take into consideration all of the above information and submit the proposal form by the November 4, 2016 at 11:59 PM deadline.

Section 1: Speaker Information

Each session will be limited to four speakers total, including a moderator. Please indicate which speaker will be the moderator, if applicable. If your session will be a panel discussion, please include all presenter information at this time.

Speaker Contact Information

Speaker 1

* 1. Speaker 1

Name

E-mail

Organizational Affiliation

Job Title

Phone Number

Credentials

2. Will Speaker 1 be the moderator?

Yes

No

3. The Housing Alliance highly values having a diversity of perspectives represented in our conference program. Please provide any information you would like to share to help us know who is submitting session proposals. How do you identify regarding race, ethnicity, gender identity, sexual identity/orientation, age, and ability? All Housing Alliance staff and members of our conference program committee will have access to this information.

Speaker 2

4. Speaker 2

Name

E-mail

Organizational Affiliation

Job Title

Phone Number

Credentials

5. Will Speaker 2 be the moderator?

Yes

No

6. The Housing Alliance highly values having a diversity of perspectives represented in our conference program. Please provide any information you would like to share to help us know who is submitting session proposals. How do you identify regarding race, ethnicity, gender identity, sexual identity/orientation, age, and ability? All Housing Alliance staff and members of our conference program committee will have access to this information.

Speaker 3

7. Speaker 3

Name

E-mail

Organizational Affiliation

Job Title

Phone Number

Credentials

8. Will Speaker 3 be the moderator?

Yes

No

9. The Housing Alliance highly values having a diversity of perspectives represented in our conference program. Please provide any information you would like to share to help us know who is submitting session proposals. How do you identify regarding race, ethnicity, gender identity, sexual identity/orientation, age, and ability? All Housing Alliance staff and members of our conference program committee will have access to this information.

Speaker 4

10. Speaker 4

Name

E-mail

Organizational Affiliation

Job Title

Phone Number

Credentials

11. Will Speaker 4 be the moderator?

Yes

No

12. The Housing Alliance highly values having a diversity of perspectives represented in our conference program. Please provide any information you would like to share to help us know who is submitting session proposals. How do you identify regarding race, ethnicity, gender identity, sexual identity/orientation, age, and ability? All Housing Alliance staff and members of our conference program committee will have access to this information.

13. We will publish a conference attendee roster listing the name and contact information of speakers and attendees. Would your session's speakers like to be included on this roster?

- Yes, it's okay to list our speaker contact information in the conference roster.
- No, please do not list our speaker contact information in the conference roster.
- Other (please specify)

Speaker Biographies

Please provide a brief biography for each speaker. The biography will be published in the online conference program and is needed in order for the conference to be certified for continuing education credits.

14. Speaker 1 Biography

15. Speaker 2 Biography

16. Speaker 3 Biography

17. Speaker 4 Biography

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Section II: Session Information

* 18. Session Title

* 19. Brief 50 words or less session description (note: description will be printed in the conference program)

* 20. Please describe why the session presenters are qualified to present the session content, including previous facilitation experience.

* 21. What content do you plan to cover in your session? What will the conference attendees learn from attending this session?

* 22. Will your session address issues unique to a specific population, such as survivors of domestic violence, youth and young adults, etc.? If so, please describe.

* 23. Will this session address racial equity and other anti-oppression issues such as sexism, classism, LGBTQ rights, etc.?

* 24. Why should this topic be prioritized in the conference program?

* 25. All sessions will be tagged in the conference program to help attendees identify which workshops they are interested in attending. Which tags are appropriate for your session proposal?

- Anti-Racism & Anti-Oppression
- Direct Services
- Disabilities
- Domestic Violence
- Emerging Advocates Program
- Families
- Housing Strategies
- Immigration & Refugees
- Organizational Development
- Physical & Behavioral Healthcare
- Policy & Advocacy
- Single Adults
- Youth & Young Adults
- Other (please specify)

Audio-Visual Equipment

The following A/V equipment will be provided:

- Laptop computer & wireless mouse
- LCD Projector
- Projector Screen
- Microphones (at our discretion)

If selected, other equipment needs will be assessed in your confirmation agreement. Please note that we highly discourage the use of flip charts due to the room size and number of participants anticipated in each session.

26. Is there anything else that you would like the conference program committee to know about your proposal?